



## PARISH OF GRAFFHAM WITH WOOLAVINGTON



### Annual Vestry Meeting and Parochial Church Meeting

*4 April 2022, 11.30 am, at St Giles Church*

**Present:** The Rev Vivien Turner and some two dozen members of the congregation

**Apologies:** Michael and Sally Blunt

#### ANNUAL VESTRY MEETING

**1 ELECTION OF CHURCHWARDENS:** Ginny Barrett was re-elected to serve as Churchwarden.

#### ANNUAL PAROCHIAL CHURCH MEETING

- 1 MINUTES OF PREVIOUS MEETING:** Minutes of the previous year's Annual Parochial Church Meeting (23 May 2021) were agreed to be a fair record.
- 2 ELECTION OF REPRESENTATIVES TO THE DEANERY SYNOD:** No election was required as current representatives (Diane Bellis and Ann Brown) remain in position until 2023.
- 3 APPOINTMENT OF INDEPENDENT EXAMINER OR AUDITOR:** Ros Britton agreed to serve as independent examiner for a further year and was thanked for all of her work.
- 4 REPORT ON ELECTORAL ROLL OF THE PARISH:** Electoral Roll Officer John Sutton reported that the parish's electoral roll stood at 68. The next new roll preparation is due in 2025.
- 5 TRUSTEES' ANNUAL REPORT AND ANNUAL FINANCIAL STATEMENTS:** The Rev Vivien presented the Trustees' Annual Report on the proceedings of the PCC and activities of the parish along with its annual financial statements and treasurer's and independent examiner's comments (a copy of which is posted at [stgilesgraffham.org/wp-content/uploads/2022/04/2021-TAR-with-Financial-Statement-Graffham-with-Woolavington.pdf](http://stgilesgraffham.org/wp-content/uploads/2022/04/2021-TAR-with-Financial-Statement-Graffham-with-Woolavington.pdf)). She thanked all those who had enabled the parish to end the year with a small financial surplus after paying the diocese its parish share in full, despite the difficulties presented by the pandemic and lockdowns.

- 6 **REPORT ON THE CHURCH'S FABRIC, GOODS AND ORNAMENTS:** Ginny Barrett presented this report, which was accepted with thanks by those in attendance. A copy can be viewed at [stgilesgraffham.org/wp-content/uploads/2022/04/2022-04-APCM-fabric-report.docx](http://stgilesgraffham.org/wp-content/uploads/2022/04/2022-04-APCM-fabric-report.docx)
- 7 **REPORT ON THE DEANERY SYNOD:** Ann Brown's report on the Deanery Synod was available for review at [stgilesgraffham.org/wp-content/uploads/2022/04/2022-04-APCM-Synod-report-2022.pdf](http://stgilesgraffham.org/wp-content/uploads/2022/04/2022-04-APCM-Synod-report-2022.pdf)
- 8 **SAFEGUARDING REPORT:** Our commitment to the House of Bishops' safeguarding policy was reaffirmed.
- 9 **MATTERS ARISING/ANY OTHER QUESTIONS:** A discussion, initiated by a member of the congregation, was held on plans for improving the heating at St Giles Church.

### PCC MEETING IMMEDIATELY FOLLOWING THE ACPM

- 1 **PCC MEMBERSHIP:** Two new members were co-opted to the PCC, at the proposal of Revd Vivien:

- a) Barbara Edge *Proposed* Ginny Barrett *Seconded* Ann Brown.
- b) Beanie Bradley *Proposed* Ginny Barrett *Seconded* Yvonne Churchward.

Jan Brind stepped down from the PCC but will remain part of the Worship Group. She was thanked by the Revd Vivien who said a gift would be presented to Jan after the meeting.

- 2 **ELECTION OF TREASURER:** Yvonne Churchward agreed to stand for re-election for the year ahead and was duly re-appointed.  
*Proposed* Marie Bracey *Seconded* Ann Brown.

- 3 **ELECTION OF PCC SECRETARY:** Michael Blunt was appointed to serve for the year ahead.  
*Proposed* Diane Bellis *Seconded* Yvonne Churchward.

Vivien thanked Diane for her time as secretary over the past 24 years and presented her with a gift.

- 4 **ELECTION OF LAY CHAIR:** Marie Bracey was elected to serve for the year ahead.  
*Proposed* Ginny Barrett *Seconded* Diane Bellis.

- 5 **APPOINTMENT OF ELECTORAL ROLL OFFICER:** John Sutton has agreed to continue in this role.

- 6 **SAFEGUARDING OFFICER:** Sonia Gillespie has agreed to continue in this role.

**7 PCC COMMITTEES:**

Beanie Bradley expressed a wish to join the Community group.

The Worship group would stay the same with Jan Brind remaining on this committee.

The Fabric group would also remain the same.

**The meeting ended at 1pm**

**Signed:**

**Date:**

DRAFT FOR APPROVAL